



## **Procedures**

### **North Dakota Early Intervention System**

Release Date: May 16, 2013	Effective Date: May 21, 2013
Review Date: May of 2015	Subject: Child Outcome Data Procedure
No.: NDEIS-2013-01	Responsible Party: Part C Coordinator

#### Indicator 3 - Child Outcomes:

Percent of infants & toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge and skills (including early language/communication);
- C. Use of appropriate behaviors to meet their needs.

This procedure relates to Indicator 3 - Child Outcomes and the entry of North Dakota's child outcomes assessment entrance and exit data. To ensure valid and reliable data, the following timelines have been established.

North Dakota uses the Oregon Early Childhood Assessment as the assessment tool for child outcome data. The tool is currently embedded into North Dakota's electronic data system (THERAP) and entry occurs online.

The Service Coordinator (DDPM) is responsible to ensure completion. This is a contracted service to ID Providers, so in most instances ID providers will be completing the work. In cases where ID isn't involved, the Service Coordinator (DDPM) will be responsible for either contracting, with a licensed ID provider, or completing the task themselves.

Initial child outcome assessment (also known as Child PAR) will be completed and entered into the data system by the contracted entity (ID), and activated by the Service Coordinator (DDPM) within 30 calendar days of the initial IFSP meeting date. Completion of this assessment will be considered a part of the initial evaluation/assessment and will not be authorized for a separate payment.

Annual child outcome assessments (also known as Child PAR) are required and must be completed a year minus 1 day from the completion of the last Child PAR.

Exit child outcome assessments must be activated by the Service Coordinator (DDPM) no later than the day the child turns 3 or exits services. The assessment cannot be completed earlier than 30 calendar days prior to the child's 3<sup>rd</sup> birthday or exiting services.

For children entering services at age 2 years, 6 months or older, an entrance and exit child outcome assessment is not required, and will not be authorized for payment.

When a child, who's been in services more than six months, leaves services unexpectedly, the exit child outcome assessment (Child PAR) must be completed within 30 calendar days of their exit. The Service Coordinator (DDPM) must ensure this has been completed prior to closing the Therap case.